

# Dream Theatre

629 N MAIN STREET

RUSSELL, KS 67665

(785)445-1949

[www.dreamtheater.org](http://www.dreamtheater.org)

ENTERTAINING AUDIENCES LOCALLY SINCE 1949

## DREAM THEATRE WEDDING & RECEPTION RENTAL AGREEMENT

Name \_\_\_\_\_

Organization (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

Rental Date \_\_\_\_\_ Rental Time \_\_\_\_\_

# of Guests (estimate) \_\_\_\_\_

**Rental is subject to Dream Theatre availability. Rental Form, \$225 Wedding & Reception Rental Fee or \$125 Reception Only Rental Fee. and \$100 Rental Deposit are due at the time of scheduling. Rental Fee refundable for cancellations if notice is given 48 hours in advance. Deposit Fee refund subject to Dream Theatre approval.**

### CONDITIONS OF USE

**Time Limit:** 5 hours for wedding and reception, 3 hours for reception only

**Overtime Limit:** \$25 per half hour, minimum of \$25

**Availability:** Premise must be cleaned and vacated 1/2 hour prior to regular show time unless prior approval is given.

**Renter Responsibilities:** Theatre to be left in as good or better condition. Duties include trash, food and decoration removal. Renter is responsible for all food, drinks, entertainment and decorations. If concession stand is desired, advance notice is required. Regular concession prices apply.

**Accidents, Injuries or Damages:** Dream Theatre assumes no responsibility for accidents or injuries. Renter will reimburse Dream Theatre for any damages to property, equipment or fixtures.

**Cleaning:** If excessive cleaning is necessary, renter will reimburse Dream Theatre for charges for such, in addition to forfeiting Deposit.

### CANCELLATION POLICY

Reservations may be cancelled with 48 hours advance notice and Rental Fee will be refunded. Reservations cancelled with less than 48 hours notice or no shows will be charged the entire Rental Fee due to staff scheduling concerns. Deposit Fee refund subject to Dream Theatre approval. All fees must be paid in full before event begins.

### AGREEMENT

I hereby approve the rental agreements herein. I have read the Conditions of Use, understand the requirements, and agree to comply with all conditions. I state that I have the authority to enter into this Agreement for the applicant or organization, agree that the applicant or organization will observe all applicable conditions of use and will exercise the utmost care in the use of the facility and premises. Further, I hereby release, indemnify and promise to defend and hold harmless Dream Theatre, its officers, volunteers, and agents from and against any and all liability, loss, damage, expense, actions and claims, including costs and reasonable attorney's fees incurred by Dream Theatre, its officers, volunteers, and agents in defense thereof, asserting or arising directly or indirectly on account of or out of or incident to Lessee's use of the Dream Theatre's building pursuant to this Agreement; provided, however, this paragraph does not purport to indemnify Dream Theatre against liability for damages arising out of bodily injuries to persons or damages caused by or resulting from the sole negligence of Dream Theatre, its officers, volunteers, and agents.

DATE \_\_\_\_\_

SIGNATURE OF LESSEE \_\_\_\_\_